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## Reminder Postcards

### Recipe

- A) Adobe Acrobat Reader, installed on your computer
- B) CD with artwork file, name pumpercards.pdf
- C) Ink-jet postcards (Avery 8380 or similar)
- D) Computer and printer

You will need Adobe Acrobat Reader to open this artwork file. It is a free download from [www.adobe.com](http://www.adobe.com). You can buy the blank postcards online or from most office supply stores. While this artwork was set up for the Avery 8380 cards, you can use any brand of cards that have four on a 8.5 x 11 sheet (each card is 4.25 x 5.5).

Once you have the reader installed, you print the artwork onto your postcards directly from the file.

Once you have printed the blank cards you can fill them out each day for the customers you have visited. Label the blank side with their name and mailing information, fill out the back, and file them in chronological order for future mailings.