

**Minutes of the Regular Board of Health Meeting
Health Department of Northwest Michigan
February 1st, 2022, at 4:30 P.M.**

Call to order: A regular meeting of the Board of Health was held at the Health Department of Northwest Michigan Building on February 1st, 2022. The meeting was called to order at 4:34 P.M. by Shirley Roloff, Vice-Chairperson. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance; roll call: Scott Hankins, Matt Koontz, Rob Pallarito, Jarris Rubingh, Shirley Roloff, Christian Marcus and Bruce Brown alternate Otsego Representative in Julie Powers absence.

Members absent/excused: Julie Powers and Charlie MacInnis.

Staff in attendance: Lisa Peacock, Amanda Thompson, Dan Thorell, Chris LaCroix, Matt Hellens, Kris Lifer and Jennifer Kenney, and Lisa Vogler attorney (Zoom/Virtual).

ELECTION OF OFFICERS:

CHAIR: MOTION: Shirley Roloff made a motion to elect Scott Hankins as Board Chair, Supported by Rob Pallarito. Roll call. Six (6) yeas: Hankins, Brown, Pallarito, Rubingh, Roloff, Marcus. One (1) no: Koontz. Motion carried in support of Hankins.

VICE-CHAIR: MOTIONS: Two (2) nominations proposed. Koontz nominated by Roloff supported by Koontz. Rubingh nominated by Pallarito supported by Marcus. Roll call: Five (5) in support of Rubingh: Hankins, Rubingh, Pallarito, Marcus, Brown. Two (2) in support of Koontz: Roloff and Koontz. Motion carried in support of Rubingh as Vice-Chair.

SECRETARY: MOTION: Rubingh made a motion to nominate Pallarito, supported by Brown. Roll call. All yeas. Motion carried.

PERSONNEL AND FINANCE COMMITTEE APPOINTMENT: Hankins made a motion to nominate Marcus for this committee, supported by Pallarito. Roll call. All yeas. Motion carried.

APPROVAL OF THE JANUARY 14th, 2022 BOARD OF HEALTH MEETING MINUTES: Pallarito made a motion to approve the Board of Health meeting minutes from January 14th, 2022 amending the minutes to reflect Hankins was not present, supported by Koontz. Roll call. All Yeas Motion carried.

APPROVAL OF AGENDA:

MOTION: Koontz motioned to accept the agenda as presented, supported by Roloff. Discussion. Item number ten (10) removed: Mary Moore is not present. Rubingh discussed rules and presented to change rule five (5) and six (6) to allow three (3) minutes for public comment and remove six (6) thru twelve (12) supported by Marcus. Discussion on having the Program and Evaluation committee review and propose changes to the rules. Discussion. MOTION: Koontz motioned to amend the agenda to reflect rules number five (5) and six (6) to allow public comment for three (3) minutes and have the program and evaluation committee to review the rules at the next meeting, remove item number ten (10), supported by Roloff. Roll call. All yeas. Motion carried.

PUBLIC COMMENT:

Public comment was heard.

STAFF REPORTS:

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Dan Thorell, Director of Environmental Health, Kathleen Jakinovich, MPH, Director of Community Health Services, Amanda Thompson, MSN, RN, Director of Family Health, and Jane Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer-Reviewed the importance of public health and public health funding. 2022 Initial Agency budget supplied in Lisa Peacock's report. Six (6) functions of the Public Health Governance resources reviewed and shared. Requested agenda items from Commissioner Rubingh were responded in Lisa Peacock's report.

Written reports submitted by:

- Joshua Meyerson, MD, MPH, Medical Director- January communicable disease report shared.
- Kathleen Jakinovich, MPH, Director of Community Health Services- Community Health funding sources shared.
- Amanda Thompson, MSN, RN, Director of Family Health – Family Health Division funding sources shared.
- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning – Braided funding strategy in Northern Michigan CHIR shared.
- Dan Thorell, Director of Environmental Health- Funding sources for the Environmental Health Division shared.

Metrics and data update related to lifting of the public health order requiring masking in schools:

Data and metrics shared by Lisa Peacock. Discussion.

Litigation update: "Let Them Breathe" v. HDNW and Gaylord Community Schools and "Concerned Parents of Emmet County" v. HDNW including associated legal representation and costs:

Legal expenses are reviewed and approved by the finance committee monthly. Discussion.

- Charlevoix County has an attorney present at their commissioners' meetings. More detailed legal fees requested. Board members have accessibility to detailed materials upon request under client attorney privileges.

FINANCE COMMITTEE - ACCOUNTS PAYABLE:

MOTION: Shirley Roloff made a motion that the finance committee met and recommends approval of the January bills in the amount of \$ 753,548.98 and the January employee expenses of \$12,860.66, supported by Pallarito. Roll call. One (1) no: Rubingh. Six (6) yeas: Hankins, Marcus, Koontz, Pallarito, Roloff, Koontz. Motion carried.

PROGRAM AND EVALUATION COMMITTEE:

By-law update review given. Rules will be addressed at the next meeting of the committee on 2/8/2022 the next scheduled meeting.

New Business: none

Unfinished Business: Commissioners update to be considered for future meetings. Add to future Agenda items as requested.

Adjournment

MOTION: to adjourn by Roloff supported by Pallarito. All yeas. Motion carried. Tuesday, March 1st at 4:30 P.M. was the fixed date and time for the next regular meeting of the Board of Health. Meeting adjourned at 6:51 P.M.

Respectfully submitted,



Lisa Peacock, Health Officer



Scott Hankins, Chairperson