

**Minutes of the Board of Health
Health Department of Northwest Michigan
September 6, 2011**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on September 6, 2011. The meeting was called to order at 10:05 A.M. Chairperson, Jack Jones presiding and Linda Yaroch, Health Officer. Five members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Jack Jones, Robert Drebenstedt, Shirlene Tripp, Doug Johnson, Richard Sumerix

Member Absent/Excused: Dave Howelman, Karen Bargy, Les Atchson

Staff in attendance: Linda Yaroch, Christie Vogelheim, Carol Paxton, Patricia Fralick, Lynda Bockstahler, Jane Sundmacher, Scott Kendzierski

Staff Absent/Excused: Dr. Josh Meyerson

Approval of Minutes: Motion was made by Shirlene Tripp and supported by Richard Sumerix to approve the minutes of the August 2, 2011 meeting. All yeas. Motion carried.

Public comment: None.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from the following staff:

- Linda Yaroch, RN, MPH, Health Officer
- Joshua Meyerson, MD, MPH, Medical Director
- Lynda Bockstahler, RN, Director of Home Care & Aging Services
- Carol Paxton, RN, MSN, Director of Public Health Emergency Preparedness – Carol showed a short video from the National Terrorism Advisory System on “If You See Something, Say Something” report suspicious activity to local law enforcement or call 911.
- Patricia Fralick, RN, MBA, Director of Family and Community Health Services
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services

Committee Reports:

Finance Committee

Motion: Motion was made by Robert Drebenstedt to approve the August, 2011 bills in the amount of \$990,405.57 and employees expenses of \$20,935.21 supported by Shirlene Tripp. All yeas. Motion carried.

Unfinished Business: None.

Other Business:

Resolution Retirement of Mary James

Motion: Shirlene Tripp made a motion to approve the following resolution supported by Robert Drebenstedt. Motion carried.

WHEREAS, Mary James has provided 21 years of service to the Health Department of Northwest Michigan, and

WHEREAS, Mary has worked diligently and faithfully during those years, and has assisted with program development and implementation of many programs including, but not limited to, the East Jordan Dental Clinic, Central Information and Appointment Scheduling, and Type II Water Supply. Mary has worked with the public and the health care professionals so that the health needs of the people of Charlevoix, and Antrim counties are met, and

WHEREAS, Mary has provided vital support to all divisions within the Health Department of Northwest Michigan, and

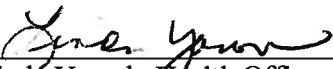
BE IT RESOLVED, that the Board of Health commends Mary for her service and dedication, and on behalf of the agency, its employees, and the people who it serves, indicates its appreciation and says THANKYOU, and

BE IT FURTHER RESOLVED, that the Board extends every good wish to Mary during her years of retirement.

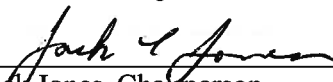
Adjournment:

Tuesday, October 4, 2011 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next regular meeting of the Board of Health and the September 6, 2011 meeting was adjourned at 11:30 A.M.

Respectfully submitted:



Linda Yaroach, Health Officer



Jack Jones, Chairperson