

**Minutes of the Regular Board of Health Meeting  
Health Department of Northwest Michigan  
March 1st, 2022, at 4:30 P.M.**

**Call to order:** A Regular meeting of the Board of Health was held at the Shirley Roloff Center on March 1st, 2022. The meeting was called to order at 4:32 P.M. by Scott Hankins, Chairperson. Eight members of the Board of Health were in attendance, establishing a quorum.

**Members in attendance; roll call:** Scott Hankins, Matt Koontz, Rob Pallarito, Jarris Rubingh, Shirley Roloff, Christian Marcus, Julie Powers, and Charlie MacInnis.

**Members absent/excused:** none

**Staff in attendance:** Lisa Peacock, Dan Thorell (via zoom), Chris Lacroix, Jennifer Kenney, Amanda Thompson, Susan Pulaski, Josh Meyerson, Holly Campbell, Terry Tollas, Andrea Pierce (via zoom) and Paul Howard.

**APPROVAL OF THE FEBRUARY 1st, 2022, BOARD OF HEALTH MEETING MINUTES:**

**MOTION:** Shirley Roloff made a motion to approve the February 1<sup>st</sup>, 2022, meeting minutes. Supported by Pallarito. Roll call. All Yeas. Motion carried.

**APPROVAL OF THE FEBRUARY 14th, 2022, BOARD OF SPECIAL HEALTH MEETING MINUTES:**

**MOTION:** Christian Marcus made a motion to approve the February 14<sup>th</sup>, 2022, meeting minutes. Supported by Rubingh. Roll call. All Yeas. Motion carried.

**APPROVAL OF AGENDA:**

**MOTION:** Discussion on Mary Moore's and Dixon Dudderar's attendance/presentation. Limit presentations to ten (10) minutes. Jarris Rubingh made a motion to approve the agenda as presented, supported by Julie Powers. Roll call. One (1) no: MacInnis. Seven (7) yeas: Koontz, Hankins, Pallarito, Rubingh, Roloff, Marcus, and Powers. Motion carried.

**PUBLIC COMMENT:**

Public comment rules reviewed. Public comment was heard.

**AMENDED AGENDA REQUEST:**

**MOTION:** Christian Marcus made a motion to amend the order of the of the agenda. Move agenda items seven (7) and eight (8) to the end of the agenda before public comment. No second. Motion fails.

**RESIGNATION OF LISA PEACOCK:**

Discussion. **MOTION:** Matt Koontz made a motion to reject the letter of resignation as presented. Supported by MacInnis. Discussion. Roll call. A no vote accepts the resignation. Five (5) no: Rubingh, Marcus, Hankins, Pallarito, Powers. Three (3) yeas: Roloff, MacInnis, Koontz. Motion failed. Resignation accepted.

**MOTION:** Jarris Rubingh made a motion to accept the letter of resignation of Lisa Peacock. Supported by Powers. Roll call. Five (5) yes: Rubingh, Marcus, Hankins, Pallarito, Powers. Three (3) no: Roloff, MacInnis, Koontz

**HEALTH OFFICER TRANSITION PLAN:**

Discussion. Dan Thorell, Deputy Health officer, acknowledged he is willing to serve as interim Health Officer. **MOTION:** Rob Pallarito made a motion to accept Dan Thorell as the interim Health Officer. Supported by Marcus. Hankins amended the motion to reflect Dan Thorell will begin this role on April 30<sup>th</sup>

pending MDHHS approval and the terms of the current Health Officers separation agreement. Pallarito accepted the friendly amendment. **UPDATED MOTION:** Rob Pallarito made a motion to appoint Dan Thorell, current Deputy Health Officer, as interim Health Officer for the HDNW beginning on April 30<sup>th</sup> 2022, unless or until there is an earlier separation agreement with Ms. Peacock, current Health Officer, contingent upon approval of the appointment of Mr. Thorell from MDHHS. Roll call: Six (6) yeas: Pallarito, Roloff, Hankins, Rubingh, Marcus, Powers. Two (2) no: Koontz and MacInnis. Motion carried.

**STAFF REPORTS:**

Written reports were distributed with agenda for review prior to the meeting from Lisa Peacock, RN, MSN, NP, Health Officer, Joshua Meyerson, MD, MPH, Medical Director, Dan Thorell, Director of Environmental Health, Kathleen Jakinovich, MPH, Director of Community Health Services, Amanda Thompson, MSN, RN, Director of Family Health, and Jane Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning:

- Lisa Peacock, RN, MSN, NP, Health Officer-Michigan’s Guide to Public Health for Governing Entities shared.

Written reports submitted by:

- Joshua Meyerson, MD, MPH, Medical Director- February communicable disease report shared.
- Kathleen Jakinovich, MPH, Director of Community Health Services- Community Health program overviews and summaries shared.
- Amanda Thompson, MSN, RN, Director of Family Health – Provided input with Kathleen’s program overview.
- Jane K. Sundmacher, M.Ed., Executive Director, Northern Michigan Community Health Innovation Region, Director of Regional Planning – Programs and services in the regional planning division shared. Advisory committee discussion.
- Dan Thorell, Director of Environmental Health- Shared the categories of Environmental Health programs. PFAS discussion.

**MASK MANDATE /LITIGATION UPDATE AS REQUESTED BY COMMISSIONER RUBINGH:**

Discussion on attorney fees presented to the Board of Health members. Health Officer, Ms. Peacock, gave an update on the fees and attorney charges.

**MARY MOORE PRESENTATION PER COMMISSIONER RUBINGH/COVID UPDATES AND LEGAL CASES:**

Comment heard. Discussion on qualifications of Ms. Moore and the purpose of the presentation. Legal and Medical qualifications questioned. She is not licensed in the State of Michigan to practice law, nor does she have a medical background, and she is retired.

**DIXON DUDDERAR PRESENTATION PER COMMISSIONER CHARLIE MACINNIS:**

Forfeited his opportunity to speak this month.

**HEALTH DEPARTMENT OF NORTHWEST MICHIGAN FUND BALANCE: NON-SPENDING, RESTRICTED, COMMITTED, ASSIGNED AND UNASSIGNED FUND BALANCE:**

Fund balance policy reviewed. Discussion. Thresholds reviewed. Audit report will be presented at the next meeting.

**FINANCE COMMITTEE - ACCOUNTS PAYABLE:**

**MOTION:** Charlie MacInnis made a motion that the finance committee met and recommends approval of the February bills in the amount of \$ 485,933.39 and the February employee expenses of \$18,637.50, supported by Marcus. Roll call. All yeas. Motion carried.

**PROGRAM AND EVALUATION COMMITTEE:**

By-law update review given. Draft rules shared. BOH requests the committee review the public comment timeframe. Rules will be addressed at the next meeting of the committee on 3/8/2022.

**PUBLIC COMMENT:**

Public comment was heard.

**New Business:** none

**Unfinished Business:** Commissioner's update given.

**Adjournment**

Motion to adjourn made by MacInnis, supported by Pallarito. Tuesday, April 5th at 4:30 P.M. was the fixed date and time for the next regular meeting of the Board of Health. Meeting adjourned at 7:16 P.M.

**Respectfully submitted,**



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Dan Thorell , Health Officer



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Scott Hankins, Chairperson