

**Minutes of the Board of Health
Health Department of Northwest Michigan
March 1, 2011**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on March 1, 2011. The meeting was called to order at 10:05 A.M. Chairperson, Jack Jones presiding and Gerald Chase, Health Officer. Eight members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Karen Bargy, Dave Howelman, Jack Jones, Les Atchison, Shirlene Tripp, Robert Drebenstedt, Doug Johnson, Richard Sumerix.

Staff in attendance: Gerald Chase, Linda Yaroch, Dr. Josh Meyerson, Christie Vogelheim, Patricia Fralick, Lynda Bockstahler, Carol Paxton, Jane Sundmacher

Staff absent/excused: Scott Kendzierski

Approval of Minutes: Motion was made by Les Atchison and supported by Robert Drebenstedt to approve the minutes of the February 1, 2011 meeting as submitted. All yeas. Motion carried.

Public comment: None.

STAFF REPORTS

2010 Priority Workplan Status and 2011 Priority Workplan Reports were distributed with Agenda for review prior to the meeting from the following staff:

- Gerald Chase, MPH, Health Officer
- Linda Yaroch, RN, MPH, Deputy Health Officer
- Joshua Meyerson, MD, MPH, Medical Director
- Lynda Bockstahler, RN, Director of Home Care & Aging Services
- Carol Paxton, RN, MSN, Director of Public Health Emergency Preparedness
- Patricia Fralick, RN, MBA, Director of Family and Community Health Services
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services

The Directors gave an overview of their Division 2010 Workplan Status and 2011 Workplan. Scott Kendzierski will give an overview of the Environmental Health Workplan at the March 31st meeting. The 2010 Workplan Status and 2011 Workplan will be presented for Board approval.

Motions from Staff Reports: None.

MILTON TOWNSHIP SEPTIC INSPECTION & PROPERTY TRANSFER ORDINANCE – Gerry reported that he has discussed this issue at previous meetings. A committee has been working with legal counsel and our agency's legal counsel on an ordinance to require the evaluation of residential sewage treatment and disposal systems and the testing of private water supply systems on the transfer of property. He has a draft Ordinance and Intergovernmental Agreement. It will be considered by Antrim County with the options for other townships to consider or implement. He will report further when he receives the final ordinance and agreement.

Other Reports:

Finance Committee

Motion: Motion was made by David Howelman and seconded by Robert Drebenstedt to approve the February bills in the amount of \$818,135.92 and employee expenses of \$24,080.93. Motion carried.

Unfinished Business: None.

Other Business: There was discussion concerning the next Board of Health Meeting date. The April Board of Health Meeting will be cancelled and the next Board of Health Meeting will be March 31, 2011.


Adjournment:

Thursday, March 31, 2011 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next regular meeting of the Board of Health and the March 1, 2011 meeting was adjourned at 12:20 P.M.

Respectfully submitted:



Gerald M. Chase, Health Officer



Jack Jones, Chairperson