

**Minutes of the Board of Health
Health Department of Northwest Michigan
June 7, 2011**

Call to order: A regular meeting of the Board of Health was held in the Conference Room at the Health Department in Charlevoix, Michigan on June 7, 2011. The meeting was called to order at 10:05 A.M. Chairperson, Jack Jones presiding and Gerald Chase, Health Officer. Seven members of the Board of Health were in attendance, establishing a quorum.

Members in attendance: Dave Howelman, Karen Bargy, Les Atchison, Jack Jones, Robert Drebenstedt, Shirlene Tripp, Richard Sumerix.

Members Absent/Excused: Doug Johnson

Staff in attendance: Gerald Chase, Linda Yaroch, Dr. Josh Meyerson, Christie Vogelheim, Scott Kendzierski, Carol Paxton, Patricia Fralick, Lynda Bockstahler

AGENDA ITEM ADDED: The Chairperson amended the agenda to include under Committee Reports: The Program and Evaluation Committee will submit a report for Board action.

Approval of Minutes: Motion was made by Shirlene Tripp and supported by Robert Drebenstedt to approve the minutes of the May 3, 2011 meeting. All yeas. Motion carried.

Public comment: None.

STAFF REPORTS

Written reports were distributed with agenda for review prior to the meeting from the following staff:

- Gerald Chase, MPH, Health Officer
- Linda Yaroch, RN, MPH, Deputy Health Officer
- Joshua Meyerson, MD, MPH, Medical Director
- Lynda Bockstahler, RN, Director of Home Care & Aging Services
- Carol Paxton, RN, MSN, Director of Public Health Emergency Preparedness
- Patricia Fralick, RN, MBA, Director of Family and Community Health Services
- Scott Kendzierski, MS, REHS, Director of Environmental Health Services

Motions from Staff Reports: None.

Notice of Termination of Contract –Gerry Chase

Gerry provided the following letter to the Board: As specified in the Contract for Administrative Services, I hereby provide you with notice of the termination of the contract effective August 13, 2011. The termination will make the end of my relationship with this Health Department and employment as its Health Officer an Administrator. I sincerely appreciate the support and direction, which the Board of Health has extended to me over that period of time. When I accepted this assignment in 1974, it certainly was not my intention to remain in that position for more than a few years. The true personal value of employment is not measured in income, longevity, or security, but, in the sense of satisfaction that comes from other things, including the joy of working with others particularly with the people who are fully engaged, on purposeful objectives, and, sometimes, through working together, even accomplishing those objectives. This position has certainly fulfilled that measure of satisfaction. Again, thank you for your

past support, and, on behalf of the Agency's staff, thank you in advance as we work through the transition to a new health officer.

The Board accepted his resignation. They thanked him for his years of service and the excellent job he performed and extend best wishes in his retirement years.

Committee Reports:

Finance Committee

Motion: Motion was made by Robert Drebenstedt to approve the May, 2011 bills in the amount of \$426,783.04 and employees expenses of \$22,786.98; supported by Dave Howelman. All yeas. Motion carried.

Program & Evaluation Committee

Les Atchison reported that the Program & Evaluation Committee recommends to this Board of Health, that we offer Linda Yaroch the position of Administrative Health Officer for Health Department of Northwest Michigan. Linda's current position of Deputy Administrative Health Officer has prepared her to assume the role of Gerry Chase's replacement.

Motion: Les Atchison made a motion based on the recommendation of the Program & Evaluation Committee to appoint Linda Yaroch, the new health officer of Health Department of Northwest Michigan effective August 14, 2011, supported by Richard Sumerix. Roll call vote was taken, All yeas. Motion carried.

Employment Contract – Linda Yaroch

Motion: Motion was made by Richard Sumerix to accept the employment contract as submitted with one change under "C". The Employee may accept employment to perform services for other entities subject to prior Board approval. And authorize the chairperson to sign the Employment Contract; supported by Les Atchison. All yeas. Motion carried.

Unfinished Business: None.

Other Business: Cancellation of July Board of Health Meeting

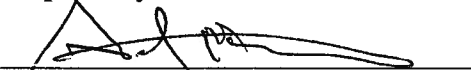
Motion: Motion was made by Shirlene Tripp to cancel the July Board of Health Meeting, supported by Dave Howelman. All yeas. Motion carried.

2010 Annual Report: Gerry reported that he and Linda Yaroch will attend in the next month the county board of commissioners meeting to present the Agency's 2010 Annual Report.

Adjournment:

Tuesday, August 2, 2011 at 10:00 A.M. in the Conference Room of the Health Department, Charlevoix, Michigan was fixed as the time and place of the next regular meeting of the Board of Health and the June 7, 2011 meeting was adjourned at 12:00 Noon.

Respectfully submitted:



Gerald M. Chase, Health Officer

Jack Jones, Chairperson