

COVID-19 REAL ESTATE INDUSTRY GUIDELINES



In accordance with Executive Order 2020-77 Real Estate Industry Operations are REQUIRED to:

- **Conduct a risk assessment of the workplace**

Ask if your business currently participates in any activities that promote transmission of COVID-19. See Prevention Practices in Re-Engagement Resources for Businesses.

- **Screen employees for COVID-19 symptoms and exposure**

Request employees to complete a screening or questionnaire prior to arrival at work. Adopt policies to prevent workers from entering premises if they display respiratory symptoms or have had contact with a confirmed COVID-19 case. Sample workplace health screening available in Re-Engagement Resources for Businesses.

- **Face mask and face coverings**

Require masks to be worn when workers cannot consistently maintain six feet of separation from other individuals. Signs for workplaces are available in the Re-Engagement Resources for Businesses.

- **Maintain 6-ft distancing**

Keep workers and patrons on premises at least six feet from one another to the maximum extent possible.

- **Appointments only**

Any showings, inspections, appraisals, photography or videography, or final walk-throughs must be performed by appointment and limited to no more than four people on the premises at any one time. No in-person open houses permitted.

- **Private showings**

Only allowable for owner-occupied homes, vacant homes or land, commercial property, and industrial property.

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Real Estate Industry Practices to Provide a Safe and Healthy Work Environment and Prevent COVID-19:

- *Use video/photo for showings as much as possible*
- *Sanitize door handles and high touch surfaces before and after any in-person showings*
- *Refrain from handshakes*
- *Establish a limit of only 4 people at a time*
- *Have hand sanitizer available during in-person showings*

Questions?

Contact the Health Department of Northwest Michigan at 1-800-386-5959